

Election
@Bard

Voter Registration Manual 2015

Questions?
Carl Amritt
ca5557@bard.edu



THE
ANDREW GOODMAN
FOUNDATION

Bard
CCE

College students have a right to vote in the location they consider home, whether that be locally at their college address or the home from which they came to Bard.

Students should be made aware that voting away from Bard is *usually* a two-step process:

- 1- Students must successfully register to vote in the location from which they came to Bard.
- 2- Students must complete a state-specific absentee ballot request form.

For those on-campus residents who are registered to vote locally, the CCE regularly provides polling place shuttles on election day. Information about the shuttle service will be posted on our website around any major election date.

<u>Registration Decision</u>	<u>Page Number</u>
Register Locally, On-campus Resident	2
Sample pre-formatted NYS voter registration form.....	3
Register Locally, Off-campus Resident	4
Sample NYS voter registration form.....	5
Register Away from Bard	6
State-specific instructions.....	7
Sample pre-formatted national voter registration form.....	8

Register Locally, On-Campus Residents

Pre-formatted NYS forms with proper address fields can be downloaded from election.bard.edu

The Dutchess County Board of Elections requires a standardized address field format. A lawsuit against the Board of Elections standardized the housing address field for all on-campus residents of Bard.

A sample form can be found on the next page.

Box 7 Address Where You Live:

Address: **Bard College 30 Campus Road**

City/Town/Village: **Annandale-on-Hudson**

New York State County: **Dutchess**

Zip Code: **12504**

Box 8 Address Where You Receive Mail:

Address or P.O. Box: **Bard College MSC#__ (student mailbox #)__**

P.O. Box: **PO BOX 5000**

City/Town/Village: **Annandale-on-Hudson**

Zip Code: **12504**

Box 12 Identification:

NYS Driver's License # OR Last 4 of Social Security #

Box 13 Political Party:

One selection must be made.

Note: The Independence Party is a party. If a student desires no party affiliation, they must select "I do not wish to enroll in a party"

The form must be signed and dated in Box 15.

New York State Voter Registration Form (See instructions on page 1)

! It is a crime to procure a false registration or to furnish false information to the Board of Elections. Please print in blue or black ink.

! Qualifications

1	Are you a citizen of the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No	For board use only
	If you answer <i>No</i> , you cannot register to vote.	
2	Will you be 18 years of age or older on or before election day? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	If you answer <i>No</i> , you cannot register to vote unless you will be 18 by the end of the year.	

Your name

3	Last name _____	Suffix _____
	First name _____	Middle Initial _____

More information

4	Birth date M, M / D, D / Y, Y, Y, Y	5	Sex <input type="checkbox"/> M <input type="checkbox"/> F
	6		Telephone (optional) - -

The address where you live

7	Address (not P.O. Box) Bard College 30 Campus Road
	Apt. Number _____ Zip code 1 2 5 0 4
	City/Town/Village Annandale-on-Hudon
	New York State County Dutchess

The address where you receive mail

Skip if same as above

8	Address or P.O. Box Bard College MSC# _____
	P.O. Box P.O. Box 5000 Zip code 1 2 5 0 4
	City/Town/Village Annandale-on-Hudson

Voting history

9	Have you voted before? <input type="checkbox"/> Yes <input type="checkbox"/> No	10	What year?
---	--	----	-------------------

Voting information that has changed

Skip if this has not changed or you have not voted before

11	Your name was _____
	Your address was _____
	Your previous state or New York State County was _____

Identification

You must make 1 selection

For questions, please refer to *Verifying your identity* above.

12	<input type="checkbox"/> New York State DMV number
	<input type="checkbox"/> Last four digits of your Social Security number x x x - x x -
	<input type="checkbox"/> I do not have a New York State driver's license or a Social Security number.

Political party

You must make 1 selection

To vote in a primary election, you must be enrolled in one of these listed parties — except the Independence Party, which permits non-enrolled voters to participate in certain primary elections.

13	<input type="checkbox"/> Democratic party
	<input type="checkbox"/> Republican party
	<input type="checkbox"/> Conservative party
	<input type="checkbox"/> Working Families party
	<input type="checkbox"/> Independence party
	<input type="checkbox"/> Green party
	<input type="checkbox"/> Other _____
<input type="checkbox"/> I do not wish to enroll in a party	

Optional questions

14	<input type="checkbox"/> I need to apply for an Absentee ballot (optional).
	<input type="checkbox"/> I would like to be an Election Day worker (optional).

! Affidavit: I swear or affirm that

- I am a citizen of the United States.
- I will have lived in the county, city or village for at least 30 days before the election.
- I meet all requirements to register to vote in New York State.
- This is my signature or mark in the box below.
- The above information is true, I understand that if it is not true, I can be convicted and fined up to \$5,000 and/or jailed for up to four years.

Sign

Date

Register Locally, Off-Campus Residents

Off-campus residents are located in different voting districts and must register to vote using their off-campus housing address. Students should re-register at their new address if they have moved since their previous registration. Once they have been successfully registered to vote, off-campus residents will receive a postcard informing them of their polling place.

Off-campus residents must be able to receive mail at their off-campus address. If they can not receive mail, they should input their Bard College mailing address in *Box 8 Address Where You Receive Mail*.

A sample blank NYS voter registration form can be found on the next page.

Box 7 Address Where You Live:

Enter off-campus housing address

Box 8 Address Where You Receive Mail:

-Leave blank if you receive mail off-campus

-If you do not receive mail off-campus, enter your Bard mailing address:

Address or P.O. Box: **Bard College MSC#__ (student mailbox #)__**

P.O. Box: **PO BOX 5000**

City/Town/Village: **Annandale-on-Hudson**

Zip Code: **12504**

Box 12 Identification:

NYS Driver's License # OR Last 4 of Social Security #

Box 13 Political Party:

One selection must be made.

Note: The Independence Party is a party. If a student desires no party affiliation, they must select "I do not wish to enroll in a party"

The form must be signed and dated in Box 15.

New York State Voter Registration Form (See instructions on page 1)

! It is a crime to procure a false registration or to furnish false information to the Board of Elections. Please print in blue or black ink.

! Qualifications

1 **Are you a citizen of the U.S.?** Yes No
If you answer *No*, you cannot register to vote.

2 **Will you be 18 years of age or older on or before election day?** Yes No
If you answer *No*, you cannot register to vote unless you will be 18 by the end of the year.

For board use only

Your name

3 **Last name** _____ **Suffix** _____
First name _____ **Middle Initial** _____

More information

4 **Birth date** | M, M / D, D / Y, Y, Y, Y | **5** **Sex** M F

6 **Telephone (optional)** | _____ | _____ | _____

The address where you live

7 **Address (not P.O. Box)** _____
Apt. Number _____ **Zip code** _____
City/Town/Village _____
New York State County _____

The address where you receive mail
Skip if same as above

8 **Address or P.O. Box** _____
P.O. Box _____ **Zip code** _____
City/Town/Village _____

Voting history

9 **Have you voted before?** Yes No **10** **What year?** _____

Voting information that has changed
Skip if this has not changed or you have not voted before

11 **Your name was** _____
Your address was _____
Your previous state or New York State County was _____

Identification
You must make 1 selection
For questions, please refer to *Verifying your identity* above.

12 New York State DMV number _____
 Last four digits of your Social Security number x x x - x x - _____
 I do not have a New York State driver's license or a Social Security number.

Political party
You must make 1 selection
To vote in a primary election, you must be enrolled in one of these listed parties — except the Independence Party, which permits non-enrolled voters to participate in certain primary elections.

13 Democratic party
 Republican party
 Conservative party
 Working Families party
 Independence party
 Green party
 Other _____
 I do not wish to enroll in a party

Optional questions

14 I need to apply for an Absentee ballot (optional).
 I would like to be an Election Day worker (optional).

! Affidavit: I swear or affirm that

- I am a citizen of the United States.
- I will have lived in the county, city or village for at least 30 days before the election.
- I meet all requirements to register to vote in New York State.
- This is my signature or mark in the box below.
- The above information is true, I understand that if it is not true, I can be convicted and fined up to \$5,000 and/or jailed for up to four years.

15

Sign _____
Date _____

Register Away From Bard

A national voter registration form with a pre-formatted Bard mailing address field may be downloaded from election.bard.edu

Some states allow for voting by mail, commonly referred to as absentee voting. Voting by mail is usually a two step process, you must:

- 1) Register to Vote In Your Home State
- 2) Submit an Absentee Ballot Request Form

Page 7 provides basic state registration requirements. Once they have successfully registered, students may visit LongDistanceVoter.org for state-specific absentee ballot request forms.

A sample national voter registration form is provided on page 8.

Section 2 Home Address

Enter home address.

Section 3 Address Where you Receive Mail

Enter your mailing address so that voter-related mail will reach you while school is in session.

-If you live off-campus and receive mail at your off-campus address, enter your off-campus address.

-If you live on-campus, or you do not receive mail at your off-campus address, enter your Bard College mailing address:

**Bard College PO BOX 5000 MSC#__(student mailbox #)__
Annandale-on-Hudson, NY 12504**

Basic State Instructions

MICHIGAN AND TENNESSEE CANNOT BE REGISTERED

California: If a student has a California Driver's License, they may register to vote online!

Connecticut: First-time voters must submit a copy of their ID with their absentee ballot.

Georgia: First time registered voters who wish to vote by mail must provide a copy their ID with their absentee ballot request form.

Hawaii: Full social security number required on national voter registration form ID field.

Illinois: Driver's License number or Illinois State ID card number required on national voter registration form ID field. If you don't have either of those, include a copy of a current photo ID with your voter registration application.

Kentucky: Full social security number required on national voter registration form ID field.

Louisiana: First-time voters who register to vote by mail must submit a copy of their student ID card to be eligible to vote by mail.

Michigan: First-time voters who registered by mail CANNOT vote by mail.

Mississippi: First-time voters who register to vote by mail must notarize their absentee ballot request form.

Nevada: First-time voters who registered to vote by mail must provide a copy of acceptable ID with their absentee ballot applications.

New Hampshire: After completing the national form, student will receive New Hampshire Voter Registration Form in the mail with their Absentee Ballot. Both must be filled out and mailed back. Student must include copy of ID with New Hampshire registration/ballot form they receive in the mail.

New Mexico: Full social security number required on national voter registration form ID field.

South Carolina: Full social security number required on national voter registration form ID field.

Tennessee: First-time voters who registered by mail CANNOT vote by mail.

Vermont: First-time voters who registered by mail will need to send to their town clerk a copy of their ID with their completed absentee ballot.

Virginia: Full social security number required on national voter registration form ID field.

Voter Registration Application

Are you a citizen of the United States of America? Yes No Will you be 18 years old on or before election day? Yes No If you checked "No" in response to either of these questions, do not complete form. (Please see state-specific instructions for rules regarding eligibility to register prior to age 18.)		This space for office use only.
--	--	---------------------------------

1	Mr. Miss Mrs. Ms.	Last Name	First Name	Middle Name(s)	Jr II Sr III IV	
2	Home Address		Apt. or Lot #	City/Town	State	Zip Code
3	Address Where You Get Your Mail If Different From Above Bard College PO BOX 5000 MSC# _____			City/Town Annandale-on-Hudson	State NY	Zip Code 12504
4	Date of Birth _____ / _____ / _____ Month Day Year		5	Telephone Number (optional)	6 ID Number - (See item 6 in the instructions for your state)	
7	Choice of Party (see item 7 in the instructions for your State)		8	Race or Ethnic Group (see item 8 in the instructions for your State)		

9	I have reviewed my state's instructions and I swear/affirm that: ■ I am a United States citizen ■ I meet the eligibility requirements of my state and subscribe to any oath required. ■ The information I have provided is true to the best of my knowledge under penalty of perjury. If I have provided false information, I may be fined, imprisoned, or (if not a U.S. citizen) deported from or refused entry to the United States.	<div style="border: 1px solid black; height: 40px; width: 100%;"></div> Please sign full name (or put mark) ▲ Date: <table style="display: inline-table; border: 1px solid black; text-align: center;"> <tr> <td style="width: 33%; height: 20px;">/</td> <td style="width: 33%; height: 20px;">/</td> <td style="width: 33%; height: 20px;">/</td> </tr> <tr> <td>Month</td> <td>Day</td> <td>Year</td> </tr> </table>	/	/	/	Month	Day	Year
/	/	/						
Month	Day	Year						

If you are registering to vote for the first time: please refer to the application instructions for information on submitting copies of valid identification documents with this form.

Please fill out the sections below if they apply to you.

If this application is for a **change of name**, what was your name before you changed it?

A	Mr. Miss Mrs. Ms.	Last Name	First Name	Middle Name(s)	Jr II Sr III IV
----------	--------------------------------	-----------	------------	----------------	---------------------------------

If you were **registered before but this is the first time you are registering from the address in Box 2**, what was your address where you were registered before?

B	Street (or route and box number)	Apt. or Lot #	City/Town/County	State	Zip Code
----------	----------------------------------	---------------	------------------	-------	----------

If you live in a rural area but do not have a street number, or if you have no address, please show on the map where you live.

C	<ul style="list-style-type: none"> ■ Write in the names of the crossroads (or streets) nearest to where you live. ■ Draw an X to show where you live. ■ Use a dot to show any schools, churches, stores, or other landmarks near where you live, and write the name of the landmark. 	NORTH ↑											
	<table style="border-collapse: collapse;"> <tr> <td style="border: 1px solid black; padding: 5px;">Example</td> <td rowspan="3" style="border: none; text-align: center; vertical-align: middle;">Route #2</td> <td style="border: none; padding: 5px;">● Grocery Store</td> </tr> <tr> <td style="border: none; height: 20px;"></td> <td style="border: none; padding: 5px;">Woodchuck Road</td> </tr> <tr> <td style="border: none; padding: 5px;">Public School ●</td> <td style="border: none; text-align: right; padding: 5px;">X</td> </tr> </table>	Example	Route #2	● Grocery Store		Woodchuck Road	Public School ●	X	<table style="border: none; width: 100%; height: 100%;"> <tr> <td style="border: 1px solid black; width: 50%; height: 50px;"></td> <td style="border: 1px solid black; width: 50%; height: 50px;"></td> </tr> <tr> <td style="border: 1px solid black; width: 50%; height: 50px;"></td> <td style="border: 1px solid black; width: 50%; height: 50px;"></td> </tr> </table>				
Example	Route #2	● Grocery Store											
		Woodchuck Road											
Public School ●		X											

If the applicant is unable to sign, who helped the applicant fill out this application? Give name, address and phone number (phone number optional).

D	
----------	--

Mail this application to the address provided for your State.