TAP ELIGIBILITY GUIDELINES

1. You must be registered as a full-time student (at least 12 credits) each semester.

2. You must meet a minimum level of academic progress each semester as illustrated below:

   First payment--- 0 credits  
   Second payment-- 4 credits  
   Third Payment-- 16 credits  
   Fourth Payment-- 28 credits  
   Fifth Payment-- 40 credits  
   Sixth payment-- 52 credits  
   Seventh payment-- 64 credits  
   Eighth payment-- 78 credits

   PLEASE NOTE: You are only eligible for a maximum of 8 TAP payments unless enrolled in a 5 year program or HEOP.

3. You must meet program pursuit requirements. Satisfactory program pursuit is defined as receiving a passing or failing grade in a certain percentage of classes in a full course load (minimum 12 credits). We have indicated the percentage of courses which you must complete in order to be eligible for payment next term.

   a. first year—50 % of the minimum full-time course load  
   b. second year—75% of the minimum full-time course load  
   c. third, etc. 100 % of the minimum full-time course load

   For example, if you were enrolled for 12 credits your first semester at Bard, you must have a passing or failing grade for 6 of the 12 credits. Incompletes don’t count!

4. The state requires that you must have achieved a 2.0 GPA by the conclusion of your fourth semester of TAP in order to be eligible for a fifth semester renewal of your TAP award.
These are minimum standards. Thus, your continued eligibility, hopefully, should not be affected by these requirements. If you do not meet these standards each term, YOUR TAP AWARD WILL NOT BE AVAILABLE TO YOU FOR THE FOLLOWING SEMESTER. If you expect that you will not meet one or more of the above requirements, you should come to the Office of Financial Aid or seek advice from the Registrar.

INCOMPLETE

A grade of I (Incomplete) or W (Withdrawal) is NOT acceptable in meeting the requirements for satisfactory program pursuit. If an Incomplete is a factor determining whether or not you meet the required standard, your TAP award will not be made available to you until the Incomplete is resolved. You have a maximum of 60 days after the conclusion of the term to resolve an Incomplete. Otherwise, the award will be cancelled. Then you will be responsible for paying the amount of the award from personal or family funds.

WAIVER

A waiver can and will be granted only if:

a) there was an extenuating circumstance which prevented you from fulfilling the requirements—(this must be documented by an appropriate office, such as the Dean of Students);

b) it is in your best interest and granted with your concurrence;

c) it will put you back on schedule for future state awards by the end of the term for which the waiver is granted;

d) it is approved by the Faculty Executive Committee.

If you have any further questions regarding the TAP award, please contact the Office of Financial Aid.