

I-20 INFORMATION PACKET

Your **Form I-20, Certificate of F1 Sponsorship**, will be processed after receiving all information and documentation requested with this information packet. Your I-20 form will be sent **electronically to your Bard email address** and you will need to **print and sign (bottom of page 1) your Form I-20**. This document is critical to your entry to the U.S. as an F1 student and will be required at your visa interview and the U.S. port of entry for immigration clearance.

Once you receive, print and sign your electronic Form I-20, you will need to pay a [SEVIS fee](#). This fee is to support the U.S. SEVIS database that created your Form I-20 and holds your F1 student record. **The SEVIS Fee payment for F1 students is \$350**. Please make your SEVIS fee [payment](#) as soon you receive your processed form I-20 visa document. This fee can be paid on line and a receipt (I-901 Receipt) can be printed directly from the online payment platform. The SEVIS I-901 receipt should be printed and kept with your Form I-20 document in preparation for your Consular interview. It should also be carried on your person when you enter the U.S. to be presented at the Port of Entry, if requested.

It may take 3-5 business days for your SEVIS fee payment to be recognized. Therefore, plan to make the SEVIS fee payment at least 5 business days prior to the day of your visa interview at the U.S. consulate

After you've made your SEVIS fee payment and printed the receipt, you can complete the on-line [DS-160 visa application](#) to [apply for your student visa](#) (click links for additional information about this process). Estimated [appointment wait times for a visa interview](#) can also be found on this website link.

OISSS is not able to provide your SEVIS ID number until your I-20 Certificate of F1 Sponsorship document is processed.

In addition, you can check for additional documents, and other specific details relevant to the visa application process through the [US Consulate website of your home country or country of residence](#).

If you have a US F1 student visa stamp in your passport that is not expired yet, you may be eligible to use the unexpired F1 student visa stamp in your passport. For example, if you were attending a US high school, college, or university prior to your attendance at Bard College, your immigration record will be transferred to Bard and you will be eligible to use the unexpired F1 student visa stamp on your passport along with the new form I-20 visa document from Bard College when entering the US.

If you are a [Canadian citizen visiting the US on a F1 student status](#), you do not require an F1 visa to enter the U.S. Canadian citizens do need to make an appointment at the U.S. consulate. Canadian Citizens will require a Form I-20, Certificate of F1 Sponsorship and I-901 SEVIS fee for entry into the U.S. in an F1 student status. **Canadian citizens are the ONLY exception to this rule.**

Important information about your F1 visa process and student visa status in the US and can be found at [Study in the States](#).



TO BE COMPLETED BY STUDENT TO REQUEST FORM I-20 DOCUMENT:

Please select the category of attendance that applies:

	First time attending a U.S. Higher Educational Institute as a Full-time student
	Returning to Bard after one Semester/Year leave (Personal, Academic, Mandatory, or Medical Leave)
	Transferring to Bard from an Institution of Higher Education in your Country of Citizenship or Legal Permanent Residence
	Currently attending a U.S. high school, College/University and requires an immigration record (SEVIS record) transfer to Bard College (if this option is selected, plan to complete the "SEVIS record transfer to Bard" form)

DEMOGRAPHIC INFORMATION:

Student's Surname/Primary Name:
Given Name (first and middle names):
Suffix (First, Second, Third, Fourth, Junior, Senior):
Passport Name (names found on the bottom of the passport ID page, leaving out the separator character "<". Enter them in the order shown on the passport.):
Preferred Name:
Date of Birth (Month/Day/Year):
Country of Birth:
Country of Citizenship:
Birth City (the city in which you were born?)
Gender (Female/Male/Unknown or Other):
Passport Number:
Passport Expiration Date (Month/Day/Year):
Country of issuance of your passport:
Student's non-Bard E-mail:



Student's Bard E-mail:
Student's Foreign (Home) Telephone Number:
Student's US Telephone Number (if applicable):

Home/Foreign Country Address
Street:
City:
Province/Territory:
Country:
Postal Code (country code):

DEPENDENT INFORMATION:

Do you have dependents (child, spouse, legal partner) who need the F2 dependent visa document processed (YES/NO)? _____

If you have dependents who need visa documents processed complete the information below and submit this packet with all requested documents (passports and financial information) for each dependent.

Surname/Primary Name of Dependent 1
Given Name of Dependent I (first and middle names):
Suffix (First, Second, Third, Fourth, Junior, Senior):
Passport Name (Enter the names found in the machine readable section of the passport, leaving out the separator character "<". Enter them in the order shown on the passport.):
Preferred Name:
Date of Birth (Month/Day/Year):
Country of Birth:
Country of Citizenship:
Gender (Female/Male/Unknown or Other):
Passport Number:
Passport Expiration Date (Month/Day/Year):
Country of issuance of your passport:
E-mail:
Foreign (Home) Telephone Number:
U.S. Telephone Number (if applicable):



Surname/Primary Name of Dependent 2
Given Name of Dependent I (first and middle names):
Suffix (First, Second, Third, Fourth, Junior, Senior):
Passport Name (Enter the names found in the machine readable section of the passport, leaving out the separator character "<". Enter them in the order shown on the passport.):
Preferred Name:
Date of Birth (Month/Day/Year):
Country of Birth:
Country of Citizenship:
Gender (Female/Male/Unknown or Other):
Passport Number:
Passport Expiration Date (Month/Day/Year):
Country of issuance of your passport:
E-mail:
Foreign (Home) Telephone Number:
U.S. Telephone Number (if applicable):

Given Name of Dependent 3 (first and middle names):
Suffix (First, Second, Third, Fourth, Junior, Senior):
Passport Name (Enter the names found in the machine readable section of the passport, leaving out the separator character "<". Enter them in the order shown on the passport.):
Preferred Name:
Date of Birth (Month/Day/Year):
Country of Birth:
Country of Citizenship:
Gender (Female/Male/Unknown or Other):
Passport Number:
Passport Expiration Date (Month/Day/Year):
Country of issuance of your passport:
E-mail:
Foreign (Home) Telephone Number:
U.S. Telephone Number (if applicable):
Home Country Address of dependents, if different from your home country address.
Street:
City:
Province/Territory:
Country:
Postal Code (country code):



EMERGENCY CONTACT INFORMATION:

Emergency Contact
Surname/Last Name:
Given/First Name:
Relationship to you?
Contact number:
Contact E-mail:

ACADEMIC & F1 STUDENT INFORMATION

[2023-2024 Academic Calendar](#)

Academic Field of Study:

Your intended field of study is required on your I-20 document. Please select your academic major field of study from the academic divisions listed below. You are eligible to make changes to your academic major field of study at any point after you arrive at Bard.

If you need guidance as to what majors fall under the Bard College “Academic Divisions”, please visit <https://inside.bard.edu/academic/courses/current/> to find more details.

Bard College Academic Division	CIP Code	Primary Academic Major Field of Study (Mandatory)	Secondary Academic Major Field of Study (Optional)
Arts Division	50.0702		
Languages and Literature	23.9999		
Science, Mathematics & Computing	30.0101		
Social Studies	45.0101		
Multi-/Interdisciplinary studies/Other	30.9999		
Dual Degree Program With the Conservatory of Music (BM/BA)	50.0903 (BM) + Second (BA)		

All International First Year Students will be arriving on **Monday, August 7th, 2023** to participate in an International Student Pre-Orientation. Airport shuttle service will be available from JFK airport to Bard's Annandale-on-Hudson campus for arriving students. For those wishing to connect with this shuttle service, you must arrive at JFK airport by 2:00 pm EST on Monday, August 7.

Detailed information about the Early Arrival schedule will be sent out in the upcoming months.



DOCUMENT SUBMISSION CHECKLIST

Please send as a PDF attachment via email to oisss@bard.edu

	<p>Admissions Letter (screenshot of electronic acceptance can be submitted)</p> <p>**If you are returning after an approved leave, please find your original letter of admission.</p>
	<p>English Language Proficiency Test Results:</p> <ul style="list-style-type: none"> ● IELTS: Overall score of 5.5 or higher ● TOEFL: Overall score of 65 or higher (internet based), 183 or higher (computer based), 513 or higher (paper based) ● Duolingo: On-line Test <p>If you are a national of a native English-speaking country, you will be exempt from this requirement. If you have completed at least one year of academic study in the English language, you may be exempt from this requirement. All non-native English speakers are required to provide proof of English language proficiency.</p>
	<p>Completed "Financial Verification Form" (see page 7 of this application form)</p>
	<p>FINANCIAL AID: Screen shot of the financial aid award you receive from Bard, if applicable Copy of any third party Scholarship Award letters</p>
	<p>PASSPORT: Copy of passport PHOTO ID page, valid for more than 6 months from your academic program start date</p>
	<p>STUDENTS WHO ARE RETURNING OR ALREADY IN THE U.S. Please submit copies of the following:</p> <ul style="list-style-type: none"> ● Most Recent F1 VISA ● Most Recent I-20 DOCUMENT ● Most Recent I-94 Electronic Entry Record
	<p>STUDENTS WITH F2 DEPENDENTS Please submit copies of the following:</p> <ul style="list-style-type: none"> ● Marriage certificate for spouse/partner, ● Birth certificates for your children, and copies of their passport ID pages. ● Passport photo ideas for each dependent being sponsored
	<p>TRANSFER STUDENTS:</p> <ul style="list-style-type: none"> ● Copy of completed Transfer In Form, completed by the International Services office of the school you are transferring from.



Financial Verification Form for Undergraduate International Students

 Student's Surname/Primary Name Student's Given Name (First and Middle Name) Bard ID Number

The estimated expenses mentioned below are based on the individual student's estimated expenses for one academic year. These estimates includes non-billable expenses and billable expenses available at <https://www.bard.edu/studentaccounts/fees/>. If you have a spouse/legal partner and/or child, you must provide additional proof of finances to cover their expenses.

2023-2024 Estimated Expenses for First Year, Transfer and Returning Students fall 2023 and/or spring 2024

	First Year and Transfer Students/Year	Returning Students/Year
Tuition and Fees	\$62,440.00	\$62,440.00
Living Expenses	\$19,080.00	\$17,180.00
Other (health insurance, estimated expenses for books, supplies, and personal expenses)	\$ 5980.00	\$ 5980.00
TOTAL	\$87,500.00	\$85,600.00
Dependent Estimated Expenses	Add \$10,000 per spouse, legal partner; \$5,000 per child	

Sources of Funding

PDF copies of financial documents must be provided for each source mentioned below.

	Amount \$	Proof of docs. attached
Personal Funds	_____	
Mother's Funds Mother's Name: _____	_____	
Father's Funds Father's Name: _____	_____	
Sponsor (not personal or parental funds) Sponsor's Name: _____	_____	
Government (non-U.S. government funding) Name of Agency: _____	_____	
Other (U.S. government or other institutions) Name of Agency: _____	_____	
Bard Financial Aid Award (if applicable) _____	_____	
Total (MUST match estimated expenses mentioned above)	_____	

Form I-20 visa document will not be processed until all information and documentation requested on this form (including proof of financial documentation, check page 6 for details) are provided and submitted.

I certify that information provided on this form is accurate, true, and complete to the best of my knowledge.

 Print Name

 Signature

 Date (Month/Day/ Year)



ADDITIONAL F1 Student Information

You are eligible to enter the U.S. port of entry 30 days prior to your program start date indicated on your form I-20 visa document. Once your program ends, you are eligible to remain in the U.S. up to 60 days from your program end date. You should plan to depart the U.S. no later than midnight of the 59th day to comply with maintaining your F1 student visa status requirements.

You will be required to provide your passport, form I-20 visa document with your signature and [form I-94](#) arrival record for the immigration check in and registration process once you arrive on campus. You will be informed through email about the dates and times you are expected to complete the immigration registration process. Plan to complete this process within the first 2-3 weeks from your program start date. Failure to complete this immigration check in and registration process will lead to termination of your immigration record. Those who transfer their SEVIS record to Bard are required to complete this process within the first 15 days of their program start date at Bard.

After you complete your immigration check in and registration process, you will be eligible to apply for a social security card, once on campus employment is secured. As an F1 student, you are eligible to work on campus for up to 20 hours per week during the time classes are in session and more than 20 hours per week during the time classes are not in session (fall, winter, spring and summer break). You are not authorized to work at any off-campus location without prior authorization.

If you decide to travel outside U.S. borders, including Canada or Mexico, after your program start date on your form I-20 visa document, you need to receive travel validation on your form I-20 visa document prior to making travel plans. You are not eligible to travel and re-enter the US without the travel validation on your form I-20 visa document.

The main purpose of your visit to the U.S. on your F1 student visa is to complete your full-time academic program requirements during the designated time frame. Therefore, you are responsible for maintaining your visa status throughout the time you are in full-time F1 student status.

If you have your spouse/legal partner and/or child joining you on the dependent (F2) visa, their visa status is entirely dependent on your active visa status. All dependents are subjected to completing the immigration check in and registration process during the first few weeks of your program start date.

Once you receive your processed visa document/s, read page 3 for a summary of your F1 non-immigrant visa status. If you have additional questions, plan to bring these questions to your orientation or immigration check in and registration meeting.

[Apply and receive a valid visa](#) from the nearest [U.S. consulate](#) prior to your travel plans to the U.S.

I certify that all information provided towards processing my form I-20 Certificate of F1 Sponsorship document is accurate. I will apply for an F1 student visa at the nearest US consulate in my home country or country of legal residence prior to my expected date of arrival on campus.

Student Applicant's Name

Student Applicant's Signature

Date (Month/Day/Yr.)