



# Roommate Agreement Form

Residence Hall: \_\_\_\_\_ Room: \_\_\_\_\_ Date: \_\_\_\_\_

Roommate Names: \_\_\_\_\_

## 1. SLEEP

a. Times for sleeping in our room:

\_\_\_\_\_

b. During sleep time:

Overhead lights are	On	Off
Lamps are	On	Off
Computer	On	Off
TV/Media	On	Off
Phone use is	OK	Not OK

## 2. STUDYING

a. While roommate is studying:

Phone use is	OK	Not OK
Media use is	OK with earbuds	Not OK
Guests are	OK Ask	Not OK

## 3. USE OF ROOM

a. Will we switch beds/sides of the room halfway through the year?

Yes                  No                  Decide later

b. How will we each get alone time in our room?

\_\_\_\_\_

\_\_\_\_\_

c. It's OK for roommate(s) to use:

Bed:	Always	Ask	Never
Desk:	Always	Ask	Never
Food:	Always	Ask	Never
Clothes:	Always	Ask	Never
Computer:	Always	Ask	Never
Media:	Always	Ask	Never
Other: _____	Always	Ask	Never
Other: _____	Always	Ask	Never

## 4. CLEANING

a. How frequently will we each clean our part of the room?

\_\_\_\_\_

b. Will we create a cleaning schedule?

Yes                  No

c. How often will we take out trash/recycling?

\_\_\_\_\_

d. Will we clean before visitors come over?

Yes      No      Depends: \_\_\_\_\_

## 5. HOSTING GUESTS

*\*Guests cannot stay more than 3 nights in a 7-day period*

a. Guests may stay:

Weekdays      Weekends      Overnight

b. Guests may visit the following times:

\_\_\_\_\_

c. How much notice should we give for overnight guests?

\_\_\_\_\_

d. Guest may use:

Bed:	Always	Ask	Never
Desk:	Always	Ask	Never
Food:	Always	Ask	Never
Clothes:	Always	Ask	Never
Computer:	Always	Ask	Never
Media:	Always	Ask	Never
Other: _____	Always	Ask	Never
Other: _____	Always	Ask	Never

## 6. COMMUNICATION

a. How will we leave messages for each other?

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b. How will we approach each other if we have concerns including, but not limited to, violations of this agreement?

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c. If we want a guest to leave, how will we let each other know?

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d. If a roommate or roommate's guest damages my belongings, how will we resolve this?

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e. Agreements that we reached, not covered in other sections (e.g. personal hygiene, etc.)

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## 7. SECURITY

a. When we are home, the door is locked: YES!

b. When we are not in the room we will:

Lock the door:	YES! (Always!)	
Shut the windows:	Yes	No
Turn off the lights:	Yes	No
Shut the windows:	Yes	No

c. How will we avoid locking each other out of the room?

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## 8. OTHER CONCERNS

a. Do any of the roommates have any allergies?

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b. \_\_\_\_\_

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c. \_\_\_\_\_

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d. \_\_\_\_\_

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### Security Agreement:

We agree to lock the door of our room whenever we leave and not tamper with the lock. We understand that failure to do this constitutes negligence. If theft or vandalism results from this negligence, we understand that the appropriate suitemate may be liable for the loss.

Residents' Initials: \_\_\_\_\_

Signed by (all occupants of the room):

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date